

EXTENSION TO APPLICATION FOR REMOTE WORK ARRANGEMENT

The parties below agree to extend the Application for Remote Work Arrangement for _____, employee number _____, with the Department of _____ that expires on _____. The Agreement shall be extended commencing upon the expiration of the original term and expiring on _____.

This extension shall be on the same terms and conditions as contained in the original Agreement. The undersigned accepts and agrees to the extension as noted.

Date

Employee

Date

Supervisor/Manager

Date

Human Resource Manager

Date

Deputy Head/Director

Original – Employee Personnel File

Copy – Employee

Copy –Manager/Supervisor