



DATE **On-going**

DELIVERY **Online, approx. 6 hrs**

COST **\$150 +HST**

Communication is very important in both a business and personal setting. Participants of the Business Writing Skills program will learn, review and practice English grammar, punctuation, proofreading, editing and spelling skills to demonstrate language usage competency. Participants will also develop the ability to convey thoughts clearly and concisely, while building upon existing communication skills. Upon completion, participants will receive a certificate from the Customized Training Department at Holland College.

FOR MORE INFORMATION: www.hollandcollege.com/ct

**TO REGISTER: (E) customizedtraining@hollandcollege.com
(P) 902.566.9372**



CUSTOMIZED TRAINING