



## **COVID-19 Exclusion Policies- July 3, 2020**

### **❖ Exclusion Policy for Employees and Clients Requiring Self-Isolation:**

Employees and clients who have been outside of the four Atlantic provinces within the last 14 days and are required to self-isolate, are not permitted to enter a Government site.

### **❖ Exclusion Policy for Employees Displaying Symptoms of COVID-19:**

- All staff must self-monitor for symptoms and report to their supervisor if they have concerns about possible COVID exposure or possible symptoms.
- Any staff member developing symptoms of COVID-19 at work must immediately perform hand hygiene, report to manager, avoid contact with staff and leave as soon as it is safe to do so. Please call 811 to arrange testing.
- Symptomatic staff will be required to self-isolate until tested for COVID-19 and the results are confirmed.
- If the test results are negative for COVID-19 but the staff member remains ill and/or symptomatic, they should remain on sick leave. All sick leave taken will be in accordance with Article 23 of the UPSE Civil Collective Agreement.

*Symptoms of COVID-19 include:*

- New or worsening cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Sore throat
- Runny nose, sneezing, congestion
- Headache
- Muscle aches
- Unusual fatigue
- Acute loss of smell or taste