

2024 Engagement and Collaboration Award Nomination Form

The Engagement and Collaboration Award recognizes a contribution to government and citizens of PEI through meaningful engagement with the public and/or cross departmental collaboration with relevant stakeholders and/or partners resulting in a positive impact.

Eligibility: The award is open to civil employees only.

To nominate: One support letter is required to demonstrate the nominee's impact. To further enhance the nomination, up to three letters may be included. Other supporting material, such as newspaper articles or videos, may be provided in digital format. Mail, or scan and email the nomination by **March 15th 2024** to: psawards@gov.pe.ca

PEI Public Service Commission

P.O. BOX 2000 | CHARLOTTETOWN, PE C1A 7N8

Email: psawards@gov.pe.ca

Tel: 902-368-5491

Nomination (check one):

Individual Team

If nominating a team please attach a list with names, titles, division/section, ministry or organization and email.

Has this nomination been previously submitted for an internal award?

Yes No

Individual OR Leader of Team being nominated:

Name: Position:

Ministry/Organization: Division/Branch:

Location: Phone number:

Email:

Title of Project (if applicable):

Nominator:

Nominator's Name: Division/Branch:

Ministry/Organization: Location:

Phone Number: Email:

Rationale for Nomination:

Describe the achievement process, its impact, including circumstances, people involved, performance, and/or outcomes that led to this nomination (max 250 words)

Engagement and Collaboration

Public engagement consists of a wide array of activities that range from informing the public to involving the public co-creating of policy. The *Government of PEI's Public Engagement Planner's Workbook* outlines five public participation goals:

- I. Inform;
- II. Consult;
- III. Involve;
- IV. Empower ; and
- V. Collaborate

In the space provided, please indicate how the nominee works toward any of these elements of meaningful public engagement (sufficient notification of the engagement activity/process; information that is comprehensible and accessible to the public; reasonable time lines for participation; sensitivity to public values; adaptive to the needs of participants; and transparent results that are communicated in a timely manner).

Individuals or teams may also be nominated based on inter-departmental collaboration that reflects these elements and can be noted in the "Collaboration" section on page 4.

INFORM

To provide balanced and objective information to assist others in understanding the problems, alternatives and/or solutions

CONSULT

To obtain feedback on analysis, alternatives and/or decision

INVOLVE

To work directly with others throughout the process to ensure their concerns and aspirations are consistently understood and considered

EMPOWER

To place final decision-making in the hands of the group

COLLABORATION

Partnering with others (public or inter-departmental initiatives) and understands the inherent strength of engaging stakeholders to build optimal solutions to improve service delivery, and demonstrates the ability to draw on the strengths and skills of others to pursue and achieve goals.

In the space provided, please indicate how the nominee works toward creating an environment that fosters a collaborative practice and common purpose; collaborating to build relationships for development and/or delivery of policy and services; modeling collaborative goal setting and decision making.

Nominator Endorsement:

Nominator signature

Date (month/day/year)

Deputy Minister / Deputy Head / Chief Executive Officer Endorsement

I have reviewed this nomination package and support the individual or team being nominated. By signing below, I am agreeing to this nomination being put forward for consideration by the Engagement and Collaboration Award Review Committee.

Name:

Title:

Signature:

Date:

Thank you for your nomination.

You will be sent an acknowledgment email upon receipt of this nomination.

Please contact us if you do not receive this email within two weeks of sending your nomination.