

# Safety Stars Recognition Program

## Frequently Asked Questions

### What is the purpose of the “Safety Star” recognition program?

The Employee Wellness & Safety team want to recognize individuals, teams, and committees who are making a positive impact in their workplace(s) by being a safety leader, in promoting and improving occupational health and safety. By recognizing a “Safety Star” and sharing details of their safety initiatives, other groups can learn from them and be inspired to do similar safety initiatives.

### Who can receive “Safety Star?” recognition?

Individuals, teams, or committees who are making a difference in their workplace(s) in the promotion and development of occupational health and safety initiatives can receive “Safety Star” recognition.

### Who can nominate a “Safety Star?”

Individuals, teams, committees, supervisors or managers can nominate a “Safety Star.”

It is suggested that OHS Committees discuss the great work that individuals or groups are doing in their workplaces. An OHS Committee can suggest nominations deserving of “Safety Star” recognition and arrange to put nominations forward.

### How do I nominate a “Safety Star?”

To nominate a “Safety Star,” complete the electronic [Safety Stars Recognition Program Nomination Form](#) or the hard copy nomination form. Outline how an individual or team is making a difference in their workplace(s) in the promotion and development of occupational health and safety initiatives. Nominations must include a short summary of the accomplishment(s) of the nominee(s) in relation to the “Safety Star” criteria.

### What is the eligibility criteria for “Safety Star” recognition?

To be eligible for a “Safety Star,” the following criteria must be met:

- The individual or team are Civil Service employees.
- The work of the individual or group being recognized has occurred in the last 6 months.
- The nomination recognizes an individual or team that is making a difference in their workplace(s) in the promotion and development of occupational health and safety initiatives in one or more of the following areas:
  - **Workplace Health & Safety Improvement** - This may include OHS committee functioning, safety related training and education, Personal Protective Equipment use, inclusive workplace practices, completing regular team safety talks, safety culture promotion, etc.

- **Innovative Health & Safety Solutions** – This may include supporting the development and implementation of a solution to an identified workplace health and safety hazard and advocacy.
- **Hazard Reduction & Injury Prevention** – This may include incident/accident reporting practices, improving workplace safety inspections, job site hazard analysis practices, injury prevention education and training, safety orientation practices, safe work procedure development, promoting ergonomic principles and design in workplaces, etc.

#### How is a “Safety Star” selected?

The Public Service Commission’s Employee Wellness & Safety team will regularly review nominations and select individuals or teams to be recognized as a “Safety Star” based on the above eligibility criteria.

#### How is a “Safety Star” recognized?

The Employee Wellness & Safety team will present a “Safety Star” with a certificate of achievement and will reach out to groups for their permission to be featured in future OHS Committee newsletters. By featuring a “Safety Star” and sharing details of their safety initiatives, other groups can learn from them and be inspired to do similar safety initiatives.

#### Can an individual or team receive “Safety Star” recognition multiple times?

Yes, an individual or team can be nominated for “Safety Star” recognition again if the nomination recognizes new work or initiatives completed by the group since their last “Safety Star” recognition.

#### What are future opportunities for those recognized as a “Safety Star?”

Each year during Public Service Week, the [Douglas MacMaster Memorial Occupational Health and Safety Award](#) for excellence in occupational health and safety is presented as part of the Employee Recognition Awards. This prestigious award is designed to celebrate individual or team achievements by government employees in the promotion and development of health and safety. Nominations for “Safety Star” recognition could also be nominated for the Douglas MacMaster Memorial Occupational Health and Safety Award.

#### Who can I contact if I have questions about the “Safety Star” recognition program?

If you have questions or would like further information about the “Safety Star” recognition program, please contact the Employee Wellness & Safety Team by email at [safety@gov.pe.ca](mailto:safety@gov.pe.ca) or call 902-368-5491.

