

SECTION 9

OCCUPATIONAL HEALTH AND SAFETY

9.02 SMOKE-FREE WORKPLACE POLICY

AUTHORITY: EXECUTIVE COUNCIL DECISION #D 729/94
EXECUTIVE COUNCIL DECISION #D 2003-317

ADMINISTRATION: PUBLIC SERVICE COMMISSION
GOVERNMENT DEPARTMENTS/AGENCIES

Sub-section 9.02 Smoke-Free Workplace	Date: 06 October 2017 Reviewed: 26 July 2022	Page 1 of 1
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1. PURPOSE

- 1.01 The Government of Prince Edward Island and The Union of Public Sector Employees have collaborated to create a policy to provide a smoke-free environment within the Civil Service.
- 1.02 A phased in approach was used for the implementation of the Smoke-Free Workplace policy:
- Effective April 4, 1988, promotion of a smoke-free work environment and voluntary designation of non-smoking areas occurred.
 - Effective June 1, 1988, smoking was restricted to designated smoking areas.
 - Effective April 1, 1995, smoking was eliminated in the workplace except for Adult Correctional Centers.
 - Effective July 1, 2003, smoking of tobacco or other products was banned in and within fifteen (15) feet of workplaces.
 - Effective September 29, 2004, the Adult Correctional Centers were designated to be smoke free.

APPLICATION

- 2.01 Deputy Heads are responsible for the application of this policy.
- 2.02 All employees are responsible to adhere to the Smoke-Free Workplace Policy. As in the case of any employer policy, noncompliance will be treated as an infraction of the Employer's rules and will be subject to the discipline process.

2. POLICY

- 3.01 Smoking of tobacco or other products, and the use of electronic (vapor) smoking devices is banned in and within fifteen (15) feet of all workplaces where the employees are governed by the provisions of the Civil Service Act.
- 3.02 Workplace, for the purpose of this policy, means any enclosed place or part thereof, that is under the control of a department and includes government vehicles.
- 3.03 For further information or promotional materials, contact the Employee

Sub-section 9.02 Smoke-Free Workplace	Date: 06 October 2017 Reviewed: 26 July 2022	Page 2 of 1
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Wellness and Safety Section of the Public Service Commission.