

Public Service Commission
Retirement Planning Sessions 2018 – 2019

Registration Form Please Print

NAME: _____ Employee ID#: _____

Position Title: _____ Department: _____

Email: _____ Phone Number: _____

Manager’s Name: _____ Manager’s Signature: _____

Check Box if Attending	Date and Time		Location
Transitions and Retirement: Pension and Benefits Session			
	May 16, 2019	8:30am-12:30pm	Sage Room, 40 C Burns Avenue, Charlottetown
Your Retirement Finances Workshop			
	June 4, 2019	8:30am-12:30pm	Sage Room, 40 C Burns Avenue, Charlottetown

- To register - fax your registration form to Tara McGuirk, PSC: 902-368-4383 or send registration form by scan/email to learningandyou@gov.pe.ca
- Your registration in the course will be confirmed by Groupwise appointment
- If you need to change the date of your course or you are unable to attend, contact Emily Allen at 902-368-6175, tmcguirk@gov.pe.ca or learningandyou@gov.pe.ca 5 days before the scheduled session date
- Storm Policy: Sessions will be cancelled when there is a delayed opening or closure of the provincial civil service in the Charlottetown or Summerside areas.
- When a session is cancelled, you will be contacted for a new session time.

If you have any questions contact:
Emily Allen: 902-368-6175, tmcguirk@gov.pe.ca
Alaina Roach O’Keefe: 902-368-4186, alroachokeefe@gov.pe.ca

Personal information on this form is collected under Section 31 (c) of the **Freedom of Information and Protection of Privacy Act** R.S.P.E.I. 1988, c.F-15.01 as it relates directly to and is necessary for accessing learning and development opportunities and will be used for that purpose. If you have any questions about this collection of personal information you may contact the FOIPP coordinator with the Public Service Commission: Kathryn Dickson at (902) 569-0568 or kedickson@gov.pe.ca.