

This message has been approved by Tanya Rowell, CEO of the Public Service Commission

As we approach the colder winter weather, it's a great time to remind everyone that Provincial Government Civil Service office delays and closures are posted as [alerts](#) to the [home page](#) at <https://www.princeedwardisland.ca/en>, shared on [social media](#), and announced on local radio stations.

You can [subscribe to receive automated alerts by email](#) at: <https://www.princeedwardisland.ca/en/subscriptions/modify> and choose to subscribe to any or all: news, features, traffic notices, delays and closures, etc.

Every effort is made to ensure morning delays and closures are announced by 7:00 A.M.

It's important to note that all staff are responsible for making their own personal safety decision when it comes to traveling to or leaving work during inclement weather. Managers/supervisors should not give advice on travel conditions or advise staff to attend or leave work. Staff who choose to stay at home when their office remains open or are approved to leave work early due to inclement weather should discuss this with their manager/supervisor and discuss the method of leave that they will access to cover the time off work (leave usage). For instance, Article 24.11 of the [PEI UPSE Civil Service Collective Agreement](#) addresses leave usage - staff can access vacation, time in lieu, time off without pay or request to make the time up.

Thank you