



UNIVERSITY  
of Prince Edward  
ISLAND

CENTRE *d'EXCELLENCE*  
*en FRANÇAIS*

FRENCH-PD1022: Written Communication  
Web/Moodle – Winter/Spring 2021

**Professor:** Marianne Tremblay-Abel  
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**E-mail:** [mtremblay@upei.ca](mailto:mtremblay@upei.ca)

**Consultation:**

Office Hours on Blackboard Collaborate Ultra: TBA.

A link will be provided on Moodle.

Also available by appointment by email [mtremblay@upei.ca](mailto:mtremblay@upei.ca)

You can expect a reply within 24 hours (unless you email me after Friday, 4:00 p.m., in which case the delay will be longer).

**DESCRIPTION OF THE COURSE**

Offered as a half-course, this course focuses exclusively on written communication. Over 6 weeks, students will work with their instructor in order to improve their written communication skills and avoid common mistakes in French. The focus of this course is writing and communication in a professional setting. This course is designed for students who have completed Beginner II or have been placed in Beginner III or Intermediate I by the [UPEI French Placement Test for Professional Development](#). Other students might enroll with the permission of the instructor.

**COURSE OBJECTIVE**

To be an active and successful second language learner in order to actively offer services in French at work and to demonstrate effective French-language skills in a variety of profession communication contexts.

**At the end of the intermediate level students should be able to:**

1. Write clear texts on a complex topic by integrating secondary arguments and developing specific points to reach an appropriate conclusion.
2. Write clear and error-free PowerPoint presentations and emails.

**REQUIRED MATERIAL – (Links available on Moodle)**

All readings and exercises will be provided by the instructor.

**GRADING**

Engagement 20%

Improvement 30%

Written production 50%