

This message has been approved by Tanya Rowell, CEO of the Public Service Commission

- Please convey this message to any employees who do not have computer access -

Great news today! Premier King and Chief Public Health Officer Dr. Heather Morrison confirmed the 72-hour Red Alert Level restrictions will cease as of midnight tonight, and we will return to the Circuit Breaker announced on February 27 until 8 a.m. on March 14, with some modifications (<https://www.princeedwardisland.ca/en/news/pei-move-out-modified-red-level-phase-midnight-one-new-case-covid-19>).

Among the easing of restrictions include:

- Organized gatherings are limited to 50 people for activities including concerts, worship services and movie theatres, but no additional cohorts are permitted;
 - Weddings and funerals will continue to be for up to 50 people (plus officiants), but no wedding or funeral receptions are permitted;
 - Supervised gyms and fitness facilities can operate at up to 50% of standard operating capacity with additional cleaning;
 - Museums and libraries can operate at 50% capacity;
 - Rehearsals and individual or team practices are permitted in accordance with gathering limits, but games, tournaments and competitions are not permitted;
 - Retail stores, markets and craft fairs can operate at 50% of standard operating capacity, provided entrances and exits are monitored to ensure that capacity is not exceeded;
 - In-room dining is permitted, in accordance with the gathering limit of 50 people, with a maximum table size of six (6) and a 10:00 p.m. closing time;
 - Personal services may operate on an appointment basis provided a non-medical mask is worn at all times by staff and patrons;
 - Child care centres may continue to operate at full capacity;
 - Full-time classroom learning K-12 can resume, with public health measures in place; and
 - Long-term care can continue to have up to three (3) partners in care and up to six (6) designated visitors.
- **What does this mean for Civil Service employees?**
Deputy Ministers and CEOs are working with their Directors and staff on any necessary operational amendments. Departments and agencies will be communicating with their staff and clients as soon as possible to advise of any process or service amendments.
Provincial buildings will re-open to the public on Thursday, March 4, and all meetings are to be held remotely during this time where possible and services are to be offered virtually where feasible. Public access is to be limited, and if a service cannot be offered virtually, it must be done safely and in accordance with CPHO guidelines. Limit unnecessary visits to other offices and shared spaces and adhere to all prevention measures noted below.
- **Service Delivery**
Departments and agencies continue to determine how best to provide services within CPHO requirements. Store front services (e.g. Access PEI, LCC Stores, Taxation Payments), libraries and museums will provide services within CPHO guidelines, i.e. limited to 50% capacity.
- **Potential COVID-19 Exposures**
Please carefully review the places, dates, times, and requirements provided at <https://www.princeedwardisland.ca/en/information/health-and-wellness/potential-covid-19-exposures>. Check regularly for updates and, if necessary, get tested for COVID-19.
- **Information on testing clinics** can be found at <https://www.princeedwardisland.ca/en/information/health-and-wellness/covid-19-testing-pei>.
- **All employees must self-monitor for [symptoms](#) of COVID-19 and report to their Manager immediately if they have concerns about possible COVID-19 exposure or symptoms.** Anyone who develops symptoms of COVID-19 at work must immediately perform hand hygiene, report to their Manager, avoid contact with staff, leave as soon as it is safe to do so and visit a Drop-In Testing Clinic. Managers should then consult with their HR Manager on the next steps. **If Public Health has advised that you need to be [tested](#) and [self-isolate](#), you**

should arrange to get tested and contact your Manager as soon as possible. Managers should then consult with their HR Manager on appropriate next steps.

➤ **The following measures must continue to prevent the spread of COVID-19 in the workplace:**

- **Stay home when ill.** Anyone experiencing any symptoms should contact their family physician, nurse practitioner, call 8-1-1 or visit a COVID-19 Drop-In Testing Clinic.
- Screen all clients and visitors before entry using the **screening tool** at <https://psc.gpei.ca/sites/psc.gpei.ca/files/PDF%20Files/COVIDScreeningToolNov24%2C2020.pdf>.
- Please adhere to the **Civil Service Mask Protocol** at <https://psc.gpei.ca/sites/psc.gpei.ca/files/MaskProtocol19Nov2020.pdf> and ensure clients and other visitors are advised of mask expectations before their arrival.
- Ensure physical distancing (2m/6ft) at all times in your workplace and in common areas such as elevators, hallways, boardrooms, stairs, lunchrooms, etc.
- Wash your hands and avoid touching your face with unwashed hands, cover your cough or sneeze with tissues or your sleeve, and ensure enhanced cleaning of commonly touched surfaces.
- Download the free national [COVID Alert app](#), which will let you know if you have been exposed to someone who has tested positive for COVID-19.
- Stay informed by checking www.princeedwardisland.ca/covid19 regularly for updates from the Chief Public Health Office.

If you have any questions or require more information, please don't hesitate to reach out to your Manager or HR Manager.

Thank you for your flexibility and commitment over these last few days; it was a solid team effort!

Tanya