

**This message has been approved by Tanya Rowell, CEO of the Public Service Commission
-Please convey this message to any employees who do not have computer access-**

Happy New Year!

Yesterday, Premier Dennis King and Chief Public Health Officer, Dr. Heather Morrison, announced the further easing of public health measures concerning organized gatherings, recreational and team sports, and restaurants and licensed premises (<https://www.princeedwardisland.ca/en/news/public-health-measures-eased-further-covid-19-vaccine-rollout-continues>). Prince Edward Island's participation in the Atlantic Bubble will continue to be suspended, and other previously announced post-circuit breaker measures remain in effect until at least January 25, including:

- **Personal gatherings** (indoor and outdoor) continue to be permitted with up to 10 additional people outside your household. These 10 people should be as consistent as possible, and physical distancing should be maintained as much as possible.
- **Gyms/fitness facilities, museums, and libraries** can continue to operate at 50% capacity with some modifications for high-intensity activities.
- **Retail stores, markets and craft fairs** can continue to operate at up to 50% capacity.
- **Personal services** can continue operating on an appointment basis, provided non-medical masks are worn at all times by staff and patrons.
- **Long-term care residents** can have up to two partners in care, with a limited number of visitors allowed in designated areas.
- **Licensed and unlicensed childcare centres** can continue operating at 100% capacity.

If Public Health has advised you that you need to be [tested](#) and [self-isolate](#), you should arrange to get tested and contact your manager or supervisor as soon as possible. Managers should then consult with their Human Resource Manager on appropriate next steps.

All staff must self-monitor for [symptoms](#) of COVID-19 and report to their supervisor immediately if they have concerns about possible COVID-19 exposure or possible symptoms.

Any staff member who develops symptoms of COVID-19 at work must immediately perform hand hygiene, report to their manager, avoid contact with staff, leave as soon as it is safe to do so and visit a Drop-In Testing Clinic. Managers should then consult with their Human Resource Manager on the next steps.

The following measures must continue to prevent the spread of COVID-19 in the workplace:

- Limiting the number of people in the workplace where necessary by having people work remotely where possible, limiting public access where appropriate, meeting virtually or via teleconference, and offering virtual services where feasible.
- Staying home when ill. Anyone experiencing symptoms related to COVID-19 should contact their family physician, nurse practitioner, call 8-1-1 or visit one of the COVID-19 Drop-In Testing Clinics.
- Screening all clients and visitors before entry using the **screening tool** at <https://psc.gpei.ca/sites/psc.gpei.ca/files/PDF%20Files/COVIDScreeningToolNov24%2C2020.pdf>.
- Adhering to the **Civil Service Mask Protocol** at <https://psc.gpei.ca/sites/psc.gpei.ca/files/MaskProtocol19Nov2020.pdf> and ensuring clients and other visitors are advised of mask expectations before their arrival.
- Physical distancing (2m/6ft) at all times in your workplace and in common areas such as elevators, stairs, lunchrooms, etc. This includes staggering lunch breaks, booking larger boardrooms, and not meeting in hallways where others need to pass, etc.
- Washing your hands and not touching your face with unwashed hands, covering your cough or sneeze with tissues or your sleeve, and enhanced cleaning of commonly touched surfaces.
- As an additional layer of protection, you are encouraged to download the free COVID Alert App (<https://www.princeedwardisland.ca/en/information/health-and-wellness/covid-alert-app>).
- Stay informed by checking www.princeedwardisland.ca/covid19 regularly for CPHO updates.

Your Employee Assistance Program is Here for You

EAP is confidential, and counsellors can be reached at (902) 368-5738, toll-free at [1-800-239-3826](tel:1-800-239-3826) or by email at eap@gov.pe.ca.

If you have any questions, please don't hesitate to reach out to your manager or your Human Resource Manager.