

DEPARTMENTAL INNOVATION AWARDS SUBMISSION FORM

Name of Innovation:	
Department:	
Division:	Section:

For the purpose of this award, "department" shall include provincial departments, agencies, commissions and crown corporations. Please submit to **Pam Webster at prwebster@gov.pe.ca** by August 3, 2020.

Narrative Summary of Innovation:

Innovation – the creation or promotion of a new service, product or variation on a current practice that is unique and adds value to the organization’s internal and/or external clients, e.g., efficient use of resources; improved service, procedures, technology, systems or methods; reduce costs, materials, handling or waste; increase productivity; or improve workplace safety and wellness.

1. Attach a narrative summary (maximum two pages) that clearly describes the innovation:
 - What was the need?
 - What was the solution?
2. Directly address the criteria to be considered by the judges’ panel.
 - a. Who did this innovation benefit? Who reaped the benefits or who was affected as a result of the implementation of this innovation.
 - b. What value did this innovation provide?

Supporting Documentation:

3. Attach documentation that supports your submission and clearly shows the impact, measured results and the method used to measure the results for each area that you have selected from section 2(a) & 2(b).

Signature:	Phone:
Date:	E mail:

SHADED AREA FOR EVALUATION COMMITTEE USE ONLY	Submission Number:
Received By:	For Year:
Date Submission Received:	Date Reviewed: