

# 2024 DOUGLAS MACMASTER MEMORIAL OCCUPATIONAL HEALTH AND SAFETY AWARD *NOMINATION FORM*

## **NOMINATION DEADLINE – March 15th, 2024**

The Public Service Commission supports the growth of our province and promotes workplaces where employees are inspired to make a positive impact and proud to shape the future of our Island. **The Douglas MacMaster Memorial Health and Safety Award** was first introduced in 2006 and is designed to celebrate individual or team achievements by government civil service employees in the promotion and development of health and safety.

Mr. MacMaster, a dedicated public service employee with the Provincial Forest Program for more than 25 years, was a silvicultural trainer and educator for government staff, woodlot owners and operators. Doug developed and taught a variety of courses promoting chainsaw, brushsaw, and woods safety within government and the private sector. As a forest safety inspector and supervisor, he constantly strived to achieve safer operations for everyone.

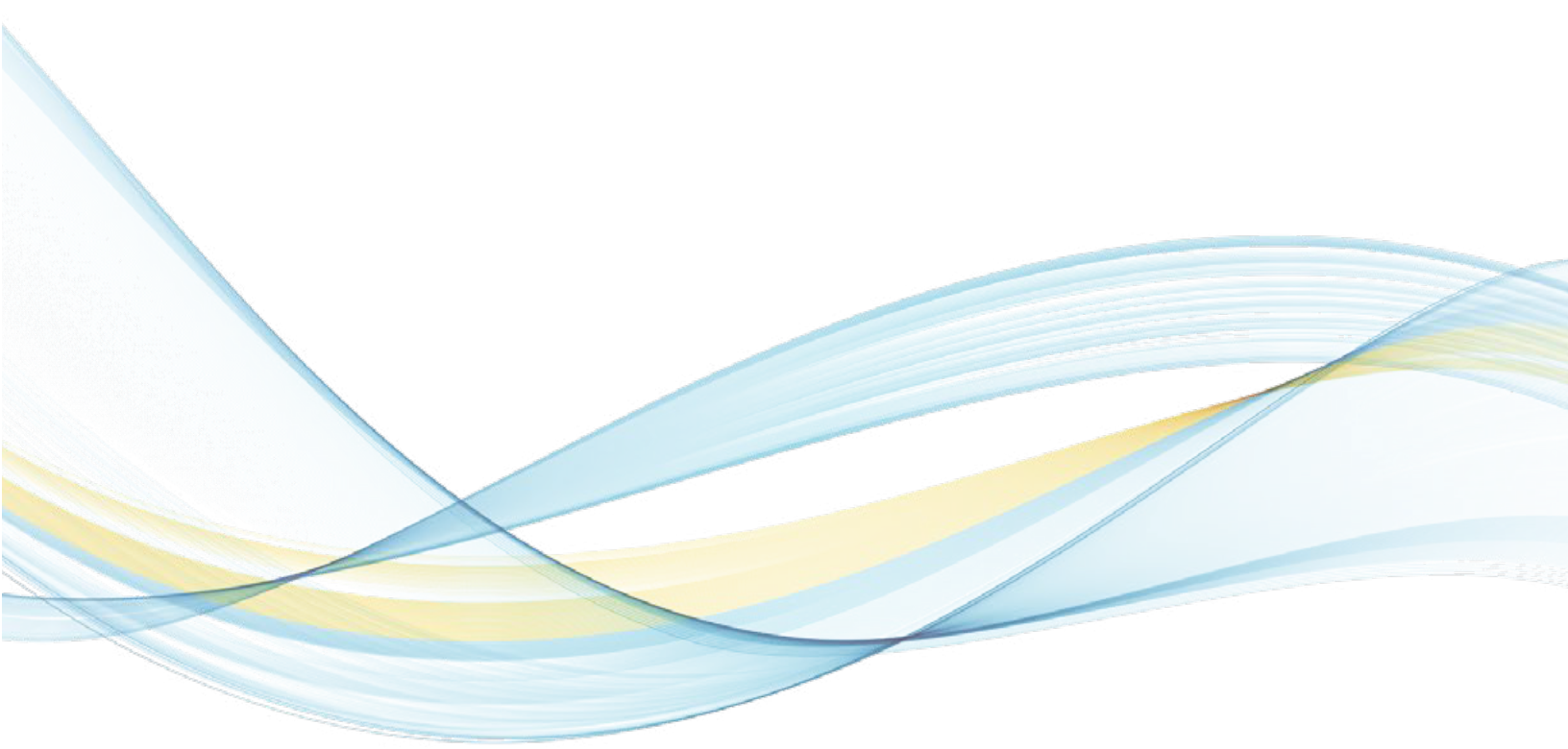
In addition, Doug was an innovator and fabricator of equipment that improved forest safety. He distributed these designs across the country and assisted others with ways to make their equipment more effective and safer. Until he was unable to do so, Doug continued to teach and promote forest safety. Doug passed away in November 2004 but left behind a memory of an individual who was truly committed to forest safety, his family and his community.

## **NOMINATION PROCESS:**

The nomination is open to employees of the Civil Service.

Nominations must include:

- A summary of the accomplishment(s) of the nominee(s) in relation to the following criteria; and
- At least one letter of endorsement describing the nominee's accomplishment(s) to support the nomination. The endorsement letter(s) may come from peers, supervisors, clients, partners and supervised staff.



Nominators must provide information to support the award by describing the individual's or team's achievements in occupational health and safety in one or more of the following areas:

- Improvement of health & safety in the workplace. This may include improving committee meetings, membership incentives, workshops, training ideas, etc.
- Encouragement of team safety awareness and advocacy of safe workplaces by government employees.
- Development and implementation of a solution to an identified workplace health & safety issue. This may include a new product to reduce risk, design/engineering ideas to make work safer, or awareness that reduces the risk of workplace related injury/disease.
- Development or promotion of new occupational health and safety training materials. This may include new posters, videos, training equipment, comment boxes, etc.
- Development of young and new workers injury prevention incentives. This may include special training, orientation checklists, videos, etc.
- Encouragement of improved safety inspections, incident documentation, and other practices which lead to hazard reduction in government work sites.
- Development and support of programs that improve the health and safety of employees.
- Demonstration of excellence and innovation in rehabilitation and return to work programs for ill or injured employees

## **THE NOMINATION DEADLINE IS March 15th, 2024.**

**Nominations may be submitted via letter or e-mail as follows:**

Douglas MacMaster Memorial Occupational Health and Safety Award Nomination

**Mail:** Public Service Commission, P.O. Box 2000, Charlottetown, PE C1A 7N8

**Email:** [safety@gov.pe.ca](mailto:safety@gov.pe.ca)

**In Person:** Public Service Commission, 1st floor, Sullivan Building, Room 141, Charlottetown

The Public Service Commission will convene a selection committee and evaluate the nominations for achievements recognized in the eligibility criteria.

The award will be presented at a special ceremony during PSC Week in June 2024.

