

# SHAPE THE *Future*

## Public Service Commission's Leaders in Action Program

Starting: Spring 2022!



Please note: These photos were taken prior to March 2020/ COVID



## Leaders in Action: A Leadership Development Pathway in the Government of PEI

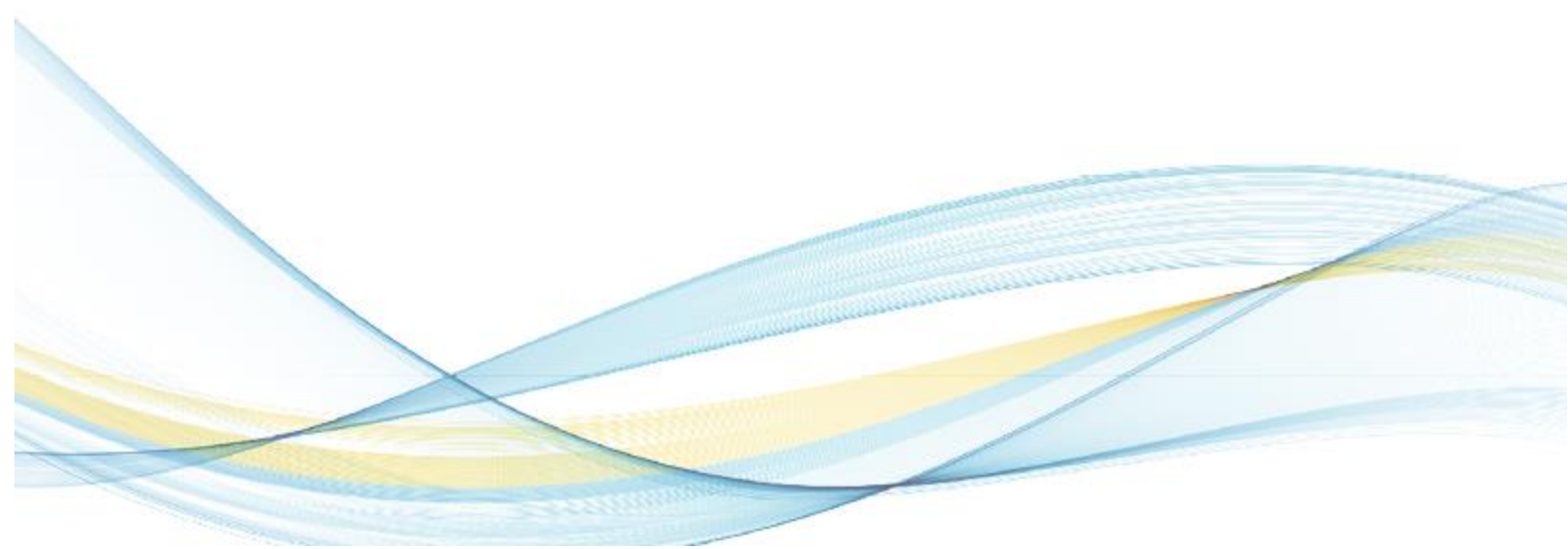
### Apply today!

To apply for Leaders in Action, please send your completed application to Dr. Alaina Roach O'Keefe [alroachokeefe@gov.pe.ca](mailto:alroachokeefe@gov.pe.ca). The application deadline is **February 21<sup>st</sup> 2022 at 12:00 noon.**

A completed application will contain the following:

- A completed Application Cover Form & completed Questions (max 1 page per question)
- A completed Applicant Commitment Form
- A completed Departmental Commitment Form
- Your most current learning plan/ PDP or check here if not applicable
- Your current resumé, including a list of learning opportunities completed within the past three years
- Contact information for two references from within the public service that the Public Service Commission may contact during the selection process

If you have questions, contact: Dr. Alaina Roach O'Keefe, 902-368-4186, [alroachokeefe@gov.pe.ca](mailto:alroachokeefe@gov.pe.ca)



**Applicant Cover Form**

Applicant Information	
Name:	
Position Title:	
Department:	Work location:
Work Email:	Telephone:
Supervisor/ Manager/ Director's name:	
Supervisor/ Manager/ Director's email:	

Check here to indicate you have a PDP plan

Check here to indicate if you have participated in any other PSC funded leadership programs over the past 3 years (Mid Level Leaders, Senior Management Academy)

**In an attached Word document, please answer the following questions and submit with your application.**

**Please be as clear and concise as possible. Any answer should be no longer than one page, using Arial 12 font, single spaced.**

1. What is your vision of the public service five years from now?
2. What is the fundamental reason you want to participate in this program?
3. Describe three of your personal skills, characteristics, and/or inclusion principles which demonstrate leadership in the public service.
4. Briefly describe three strategies to modernize and renew the PEI Public Service.
5. Briefly describe why cultural competency is an important leadership skill.
6. What leadership approaches/strategies would you utilize to position the Public Service as an inclusive employer of choice for all?
7. What skills do you need to develop and/or want to develop by participating in this program?
8. What measures will you use as a benchmark to determine the success of your participation in the program? (skills developed, knowledge gained, experiences and opportunities)

## Departmental Commitment Form

**For an applicant to be accepted into this Leadership Program, the following must be in place and mutually supported by the applicant and the direct supervisor:**

- The employee must have sufficient time during work hours to take courses and engage in learning projects, including time to attend the program and any project work required in between sessions.
- The department will ensure that the employee's workload is monitored given the demands of both the program and the employee's position.
- The applicant's supervisor, director and deputy minister agree to participate in a possible half day closing session.

<b>I support this application by agreeing to the above items.</b>	
<b>Date:</b>	<b>Signature of Applicant</b>
<b>Date:</b>	<b>Signature of Director or Deputy Minister</b>

## **Applicant's Commitment Form to the Leadership Program**

### **In applying to participate in the program, I agree to:**

- Attend all pre-scheduled learning sessions (leadership and management topics) each month over the duration of the program.
- Develop a personal learning plan to facilitate compliance using an inclusion lens
- Complete any additional individual learning, reading, and coaching to supplement the program materials.
- Participate in a GPEI corporate project.
- Provide ongoing feedback to the Public Service Commission through both formal (e.g. evaluation forms) and informal feedback methods (e.g. conversations, telephone calls).

Funding is provided by the Public Service Commission to participate in this program. Once you receive approval/funding to participate, you may be required to reimburse the full amount if you:

- Do not complete the learning opportunity as agreed; or
- Choose to leave the provincial public service within six months.

<b>Date:</b>	<b>Signature of Applicant</b>
--------------	-------------------------------