

Policy Hackathon Spring 2022 – Professional Development Program

Independent Studies Prior to Start (May2)	Monday, April 25, 2022 Personality Types Insights Module (English) Insights Module (French)	Tuesday, April 26, 2022 Gender Based Analysis	Wednesday, April 27, 2022 Cases Team to Coordinate Sponsor (Pre-Hack) Meetings with Teams	Thursday, April 28, 2022 Being a Mindful Employee	Friday, April 29, 2022 Unconscious Bias Webinar
PD Block	Monday, May 2, 2022	Tuesday, May 3, 2022	Wednesday, May 4, 2022	Thursday, May 5, 2022	Friday, May 6, 2022
8:30-10:00	Welcome to the Policy Hackathon & Getting to Know Each Other 90 minute session 8:30-10:00am Introductions, PD Schedule, Expectations, Meet your Coach	Team Building/ Collaboration (2) 90 min sessions 8:30-12:00pm (Kirstin Lund) Learn strategies for building on collaborative skills and fostering collaborative solutions	Human Centred Design – TBD (2- 90 minute sessions) 8:30-12:00pm Learn about human centred design theory and practice to design solutions designed to suit the needs of the user	What is evidence? 90min session 8:30-10:00am (Dr. Shamara Baidobonso) Learn and discuss the types of evidence that are used in policy making	Policy 101 – Andrew Halliday (1) 60-90 minute sessions 8:30-10:00am Learn the basics of policy design in government
10:30-12:00pm	Meet with coach				
1-4:30	The rest of the days are designed with space and time to: meet with your coach, work on your solution, and tend to regular duties. It is strongly recommended that you block time in your calendar to attend to all. Guidelines for interim deadlines are included in this schedule.		Team meeting: Brainstorm and sketch up some potential solutions for debrief with coach tomorrow	Meeting with Coach: Debrief with Coach	Team Discussion: What kind of evidence do you have? What kind of evidence do you need? What is your plan to get it?
PD Block	Monday May 9, 2022	Tuesday, May 10, 2022	Wednesday, May 11, 2022	Thursday, May 12, 2022	Friday, May 13, 2022
8:30-10:00	Writing Effective Cabinet Submissions (2)90 min sessions 8:30-12:00 (Carrie Roach, ECO) Understand the process to present issues to Cabinet	Draft first draft of your ECM using the template provided	Pitching your Policy Idea to Leaders 90 minute session 8:30-10:00 (Alexandra Shaw, VAC, alumni winner) Learn techniques to help you increase confidence while public speaking. Understand what a good pitch entails	Draft/work on your pitch	Policy Lenses 8:30-12:00 Increase awareness and skills in applying an inclusion lens when reviewing & developing policy and programs procedures and programs
10:30-12:00pm					
1-4:30	Team Discussion: What information can you include in your ECM? What is missing? Assign roles for who will do what in drafting your ECM.	Continue working on ECM and pitch	Create your first draft of your presentation/ pitch (5 minutes + 10 minutes for questions) Team Discussion: Who will do what? You will need to discuss who will be the voice and who will design the presentation/pitch and what information to include.	Continue working on ECM and pitch	Continue working on ECM and pitch
8:30-10:00 and 10:30-12:00pm	Monday May 16, 2022 Team meeting with coach: Review: Final ECM Final Pitch	Tuesday, May 17, 2022 12:00noon - Deadline to Submit your ECM and Draft Presentation	Wednesday, May 18, 2022 Team: Practice your Pitch Dress Rehearsal Cases Team to Coordinate Sponsor (Post Hack) Meetings with Teams	Thursday, May 19, 2022 Case Competition Day	
				8:30am: Welcome and introductions 8:45am Team 1 9:00am Team 2 9:15am Team 3 9:30am Stretch Break 9:45am Team 4 10:00am Team 5 10:15am Team 6 10:30-11:15 Judges Deliberate/ Participants have a health break	11:30-12:30 Lightening Round is introduced/ Runner Up Teams are given 1 hour to hack/ Participants are given post program evaluations 12:45 Team X lightening round 1:00pm Team X lightening round 1:30pm Judges deliberate 2:00pm Winner is awarded/ Prizes 😊

+Time is subject to change slightly at the discretion of the organizers and presenters. *Attendance mandatory for these sessions. Aside from the planned PD sessions and the deadline for ECM, all other times in the schedule (i.e. for your team to connect with your coach; for your team to work on your solution; for you to tend to regular duties) is all negotiable and you and your team have the autonomy to schedule meetings as you need them to be an effective team. There are suggested activities; but your team has the autonomy to schedule these.